

REGISTER TO VOTE ONLINE

☆☆☆☆☆☆ RegisterToVoteNV.gov ☆☆☆☆☆☆

Online registration deadline is October 6th.

2012 NEVADA VOTER REGISTRATION BUSINESS & COMMUNITY TOOL KIT



Advisory Committee on Participatory Democracy (ACPD)
Ross Miller, Secretary of State
nvsos.gov

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Dear [insert contact name],

The deadline to register to vote in the November general election is near, and my office is making it easier and faster than ever before to register to vote and be part of the democratic process. All it takes is five minutes using a computer or Smartphone at the official Nevada voter registration website, www.RegisterToVoteNV.gov.

I invite and encourage you to discuss this important civic duty with your team at an upcoming staff meeting, through the intranet, internal email, or even at the water cooler. By educating your employees about the convenience and security of online registration, we can all be part of the process to exercise one of our most important rights. Registering to vote can be done quickly and easily anywhere there is Internet access.

As a key member of the Nevada business community, you and your employees are the foundation of our economy. No one understands the power of being heard and being part of the solution better than you do.

A tool kit and suggested communication language is attached. I hope you will join me in participating in this important and meaningful process. If you have questions, please feel free to give Tiffany East a call at 775-256-0065 or send her an email at teast@theglenngroup.com.

Sincerely,

Ross Miller
Nevada Secretary of State

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Voting is simple – there are just a few guidelines you must follow. Nevada law requires that you:

REGISTER TO VOTE

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COUNTY CLERKS & REGISTRARS

CARSON CITY:

Alan Glover, County Clerk
www.carson.org

CLARK COUNTY:

Larry Lomax, Registrar of Voters
www.clarkcountyNV.gov/vote

ELKO COUNTY:

Carol Fosmo, County Clerk
www.elkocountynv.net

EUREKA COUNTY:

Beverly Conley, County Clerk (Interim)
www.co.eureka.nv.us

LANDER COUNTY:

Sadie Sullivan, County Clerk
www.landercounty.org

LYON COUNTY:

Nikki Bryan, County Clerk
www.lyon-county.org

NYE COUNTY:

Sandra Merlino, County Clerk
www.co.nye.nv.us

STOREY COUNTY:

Vanessa DuFresne, County Clerk
www.storeycounty.org

WHITE PINE COUNTY:

Lin Burleigh, County Clerk
www.whitepinecounty.net

CHURCHILL COUNTY:

Kelly Helton, County Clerk
www.churchillcounty.org

DOUGLAS COUNTY:

Ted Thran, County Clerk
<http://cltr.co.douglas.nv.us>

ESMERALDA COUNTY:

Lacinda Elgan, County Clerk
www.accessesmeralda.com

HUMBOLDT COUNTY:

Tami Rae Spero, County Clerk
www.hcnv.us

LINCOLN COUNTY:

Lisa Lloyd, County Clerk
www.lincolncountynv.org

MINERAL COUNTY:

Cherrie George, County Clerk
www.mineralcountynv.us

PERSHING COUNTY:

Lacey Donaldson, County Clerk
www.pershingcounty.net

WASHOE COUNTY:

Dan Burk, Registrar of Voters
www.co.washoe.nv.us/voters

Federal Voter Registration Application

www.eac.gov/assets/1/Documents/National_Mail_Voter_Registration_Form_English_2.15.20121.pdf

National Association of Election Officials Election Center - www.electioncenter.org

United States Election Assistance Commission - www.eac.gov

Federal Voting Assistance Program - www.fvap.gov

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HOW TO CONDUCT AN EMPLOYEE REGISTRATION DRIVE

STEP 1

Request Voter Registration Applications

Contact the Nevada Secretary of State's Elections Division (775.684.5705) to request the total amount of voter registration applications you will need. If you anticipate registering more than 50 employees, you will need to fill out and submit a Mail Distribution Plan. A copy of the Mail Distribution Plan can be downloaded by clicking on the web link below.

Download the [Mail-In Voter Registration Application Distribution Plan](http://nvsos.gov/Modules/ShowDocument.aspx?documentid=1393) here
(<http://nvsos.gov/Modules/ShowDocument.aspx?documentid=1393>)

STEP 2

Determine date, location and time

It's a good idea to pick a central location that is easily accessible to all employees during a high traffic time. Any company sponsored event is an excellent time to conduct a registration drive. Some ideas are listed below:

- Company luncheon – if you have a large lunch/break room, provide lunch for employees; have an area set up where employees can stop and register to vote.
- Health fair – if your company hosts a health fair, make sure to have a voter registration table set up.
- Company picnic – set up a table and make an announcement about registering when the picnic begins. If you would like to request that Secretary of State Ross Miller participate in your voter registration drive, please contact the Secretary of State's Office at 775.684.5709 for scheduling.

STEP 3

Promotion

Now that your registration event details are complete, it is important to encourage your employees to attend. Promote the event in your company newsletter, send out a company-wide e-mail, place table tents with details of the event in the lunch room, and/or post a flyer on your office bulletin board.

Note:

To ensure the integrity of the voter registration process, any individual or group conducting a voter registration drive in Nevada must adhere to all statutes and regulations. It is the responsibility of an individual or organization conducting a voter registration drive to ensure all participants acting on behalf of such individual or organization are compliant with these statutory requirements. These statutory requirements are set forth in the Guide below.

Download the [Guide to Conducting Voter Registration Drives](http://nvsos.gov/Modules/ShowDocument.aspx?documentid=1959) here
(<http://nvsos.gov/Modules/ShowDocument.aspx?documentid=1959>)

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SAMPLE BALLOTS

Prior to the election, a sample ballot will be provided to you from your County Clerk/Registrar of Voters' Office. The sample ballot will contain the offices and questions appearing on the actual ballot. It will also contain information about your party affiliation, precinct, the name and address of your Election Day polling place, and the early voting schedule and locations. It may be helpful to bring the sample ballot with you to your polling place as a reference when making your selections on the voting machines. Contact your County Clerk/Registrar of Voters' Office if you haven't received a sample ballot before the first day of early voting.

VOTING OPTIONS

Early Voting

Early voting is easy in Nevada and is available to every voter. Voters can vote at any location in their respective county where early voting is offered. Early voting for the Primary Election is May 26 - June 8, 2012. Early voting for the General Election is October 20- November 2, 2012. Early voting locations by county may be found at nvsos.gov or by contacting your County Clerk/Registrar of Voters' Office.

Election Day Voting

If you choose to vote on Election Day, you must vote at your designated polling location – to locate your polling place visit nvsos.gov. Upon arriving, you will be directed to your precinct table where an election clerk will verify your name and signature. You will then be directed to a voting machine to cast your ballot. Review your ballot carefully and mark your selections. The electronic, touch-screen voting machines provide step-by-step instructions on how to properly make your ballot selections. Election officials will be on site to help you if you have any questions regarding the voting machine.

Absent Voting by Mail-In Ballot

Any registered voter may request to vote by absent ballot. To request an absent ballot, you must complete and submit a written request for an Absent Ballot at any time before 5:00 p.m. on the seventh calendar day preceding the election. Absent Ballot Request Forms may be obtained from your local county election official. It's best to submit your request early so your local election official has enough time to send you the ballot. You must mail your completed ballot in a timely manner to your County Clerk/Registrar of Voters' office. All absent ballots must be received by 7:00 p.m. on Election Day in order to be counted.

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FIRST-TIME VOTER

If you are a first-time voter, you may need to provide a copy of an acceptable form of identification with your Absent Ballot Request Form in order to vote via absent ballot. Acceptable forms of identification include:

Forms of ID may include:

- a. Current Nevada Driver's License*
- b. Current Nevada State Identification Card*
- c. Current and valid identification card issued by a branch of the Armed Forces of the United States
- d. A current and valid identification card issued by a sheriff of a Nevada county to an employee as a condition of his employment by certain business enterprises
- e. A current and valid identification card issued by an agency of the State of Nevada or political subdivision thereof or the United States, including, without limitation, a public school, college or university
- f. A current and valid student identification card from an accredited private school, college or university
- g. A current and valid United States passport
- h. A current and valid insurance plan identification card which the county clerk determines, in his discretion, to be a reliable indication of the true name and identity of the person
- i. A current and valid tribal identification card
- j. A current and valid employee identification card which the county clerk determines, in his discretion, to be a reliable indication of the true name and identity of the person
- k. Any other official article which the county clerk determines, in his discretion, to be a reliable indication of the true name and identity of the person, including, without limitation, an expired article listed in paragraphs (a) to (j), inclusive, if that article has been expired for 30 calendar days or less and is otherwise valid.

* Provide one of these forms of ID for online registration.

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(NRS 293.12755)

* A Federal Post Card Application (FPCA) used by absent military and overseas citizens is accepted as both a registration and request for absent ballot. A FPCA submitted for a primary election will act as a request for an absentee ballot for the subsequent general election in the calendar year in which it was submitted. Online fillable forms are available at nvsos.gov and fvap.gov

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NEW TO NEVADA?

Register to Vote

As a new resident of Nevada, you now have the opportunity to take part in forming state policies through the electoral process. The first step is to fill out a voter registration application. By registering to vote, you will be eligible to participate in elections and will be informed of important election information such as your polling location, sample ballots, your precinct information and early voting information.

HAVE YOU MOVED RECENTLY?

Update Your Voter Registration With Your New Address

If you have recently moved, you must fill out a voter registration application with your new address before the registration deadline. Failure to do so may cause delays when you go to vote. Additionally, you may not receive important election information such as your polling location, sample ballots, your precinct information and early voting information.

NEW CITIZEN

Register and Exercise Your Right to Vote

As a new citizen of United States, you now have an opportunity to take part in helping form our state and nation's future. It's your obligation to exercise your new right to vote; but before you can vote, you must first register.

Visit RegisterToVoteNV.com for online registration options.

For registration information, see Guide To Voting page 1.

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INSERT
COMPANY
LOGO
HERE

RegisterToVoteNV.gov

GENERAL ELECTION DEADLINES

Online & Mail In – October 6, 2012

In Person – October 16, 2012

Election Day – November 6, 2012



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775.684.5706

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BECOME A POLL WORKER

Poll workers are a key element in any election and help the voting process run smoothly. They assist voters with any problems that may occur during voting and help maintain the integrity of the electoral process.

To volunteer as a poll worker you must:

- Be a registered voter
- Not be a relative of a candidate for nomination or election
- Not be a candidate for nomination or election

To become a poll worker you must attend a training class that will provide you with the knowledge to carry out the duties and responsibilities of the position. A poll worker is a voluntary position but some counties provide compensation for your time spent working at the polls. To find out specific details on how you can apply to become a poll worker, contact your County Clerk/Registrar of Voters.

CARSON CITY:

Alan Glover, County Clerk
www.carson.org

CLARK COUNTY:

Larry Lomax, Registrar of Voters
www.clarkcountynv.gov/vote

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Carol Fosmo, County Clerk
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Nikki Bryan, County Clerk
www.lyon-county.org

NYE COUNTY:

Sandra Merlino, County Clerk
www.co.nye.nv.us

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Vanessa DuFresne, County Clerk
www.storeycounty.org

CHURCHILL COUNTY:

Kelly Helton, County Clerk
www.churchillcounty.org

DOUGLAS COUNTY:

Ted Thran, County Clerk
<http://cltr.co.douglas.nv.us>

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Lacinda Elgan, County Clerk
www.accessesmeralda.com

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Tami Rae Spero, County Clerk
www.hcnv.us

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Lisa Lloyd, County Clerk
www.lincolncountynv.org

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Lacey Donaldson, County Clerk
www.pershingcounty.net

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Dan Burk, Registrar of Voters
www.co.washoe.nv.us/voters

WHITE PINE COUNTY:

Lin Burleigh, County Clerk
www.whitepinecounty.net

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ELECTION 2012: IT'S YOUR TIME TO DECIDE **(INSERT COMPANY NAME) TO CONDUCT VOTER REGISTRATION DRIVE**

The 2012 Election is shaping up to be unlike any other election cycle of the past. More and more Americans are taking interest in the election and anticipating to participate in the electoral process. Nationwide, states are seeing unprecedented numbers of citizens registering to vote and are expecting record voter turnout numbers on Election Day.

Insert company name and Nevada Secretary of State Ross Miller are encouraging insert company name employees to take part in this historical election by registering to vote.

On insert date, our office will be conducting a registration drive at insert location and time. Voter registration applications will be available to employees who are not registered to vote in Nevada, as well as to those needing to update their voter registration due to a change of address, name or party affiliation. These applications will be available in the office or online at RegisterToVoteNV.gov.

Online registration is secure, located on the Nevada Secretary of State website. The process is quick and easy allowing you to fill out the application and submit it in 5 minutes.

"To vote is a right and a privilege. This election cycle is an excellent time to exercise your right and voice your opinion to bring about change in public policy on issues of importance to you,"
- Secretary of State Ross Miller.

To be eligible to register to vote, Nevada law provides that you must be 18 years of age or over, a U.S. citizen and a resident of Nevada for 30 days preceding any election. Online registration requires a Nevada issued driver's license or ID. Nevada residents must register online or by mail by October 6, 2012 or in person by October 16, 2012. The General Election will be held November 6, 2012.

(Insert quote from company leadership here.)

For more information visit nvsos.gov

To register to vote or update your voter information online visit registertovotenv.gov

To locate your polling place or view your voter registration visit nvsos.gov/votersearch

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Ross Miller, Secretary of State

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ELECTION 2012: IT'S YOUR TIME TO DECIDE **ONLINE VOTER REGISTRATION, SECURE AND EASY**

The 2012 Election is shaping up to be unlike any other election cycle of the past. More and more Americans are taking interest in the election and anticipating to participate in the electoral process. Nationwide, states are seeing unprecedented numbers of citizens registering to vote and are expecting record voter turnout numbers on Election Day.

Insert company name and Nevada Secretary of State Ross Miller are encouraging **insert company name** employees to register to vote online by October 6, 2012.

Registering to vote online is secure, easy and fast. Here are the steps:

Visit RegisterToVoteNV.gov

- Choose your language
- Confirm eligibility
- Enter personal information (NV ID required)
- Enter address information
- Enter party registration and other misc information
- Confirm all entered information

To be eligible to register to vote, Nevada law requires that you must be 18 years of age or over, a U.S. citizen and a resident of Nevada for 30 days preceding any election. Online registration requires a Nevada issued driver's license or ID. Nevada residents must register online or by mail by October 6, 2012 or in person by October 16, 2012. The General Election will be held November 6, 2012.

(Insert quote from company leadership here.)

For more information visit nvsos.gov

To register to vote or update your voter information online visit RegisterToVoteNV.gov

To locate your polling place or view your voter registration visit nvsos.gov/votersearch

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